

Completion-Type Request for Quotation CO-115786-AAS

RFQ No:	2024-0054
RFQ Issuance Date:	16 December 2023
Deadline Date:	16 January 2023
Requirement Title:	JTS/FAST Software Tester
Location of Performance:	Off-Site
Required Start Date:	15 February 2024
End Contract Date:	31 December 2024
Evaluation Methodology:	Lowest Priced Technically Compliant
Evaluation Methodology for BV (if applicable):	N/A
Required Security Clearance:	NATO SECRET
Incumbent:	N/A
Special Terms and Conditions:	N/A

Enclosures:

Annex A - Statement of Work

Annex A - STATEMENT OF WORK

JTS/FAST Software Tester

2024

NCI Agency, The Hague

C2 Centre

16 December 2023

1 INTRODUCTION

The NATO Information and Communication Agency (NCI Agency) located in The Hague, The Netherlands, is currently involved in the development of new capabilities for NATO as well as in the support of existing capabilities. In the light of these activities, the Command and Control Centre is looking for **ONE** experienced software tester.

More specifically, the work will support the full software development cycle of the NATO Joint Targeting System (JTS) and Functional Area Services for dynamic and time sensitive Targeting (FAST).

2 OBJECTIVE

The main objectives of this statement of work can be summarized as follow:

- Test the old and new JTS/FAST application versions
- Coordinate and report on testing activities

3 SCOPE OF WORK

3.1 Testing Activities

Under the direction/guidance of a JTS Product Owner, the software tester will develop test procedures, execute test procedures and report test results. This includes the following activities:

- Develop/conduct manual test procedures
- Develop/conduct unit and automated testing of software components
- Report automated and manual test results
- Attend virtual and in-person meetings

The development/testing work will be carried out accessing remotely the engineering/test facilities in the NCI Agency laboratories. These facilities consists of all necessary development platforms, servers, web servers, etc. to support the testing. The contractor shall update the status of the JTS/FAST development tasks in JIRA and test procedures and test results in Zephyr. Some of the work could also be requested to be conducted locally in NCI Agency in The Hague, The Netherlands.

The contractor will be part of a team (Project Manager, Technical Lead, Software Developers, etc.) geographically distributed and will work using an Agile and iterative approach using

multiple sprints. Each sprint is planned for a rough duration of 3 weeks with an average of 38 hours per week.

4 DELIVERABLES AND PAYMENT MILETONES

The following deliverables are expected from the work on this statement of work:

#	Deliverable	Quantity	Payment Milestones	Estimated Start Date	End Date
01	Sprint for JTS/FAST software testing	8	After each sprint completion	February 2024	NLT 31 Dec 2024

In 2024, additional sprints may be requested under the same scope, conditions and constraints.

In 2025, additional sprints may be requested under the same scope, conditions and constraints but price per sprint may be subject to price adjustments.

5 COORDINATION AND REPORTING

The contractor shall participate in daily status update meetings, done via electronic means using Conference Call capabilities.

At the end of each sprint, a summary report of the activities conducted (e.g. JIRA items) should be submitted.

6 SCHEDULE

This task order will be active immediately after signing of the contract by both parties.

It is expected the initial work starts in February 2024 and ending not later than 31 December 2024.

7 CONSTRAINTS

All the documentation provided under this statement of work will be based on NCI Agency templates or agreed with project point of contact.

All scripts, documentation and required code will be stored under configuration management and/or in the provided NCI Agency tools.

8 PRACTICAL ARRANGEMENTS

The contractor is expected to work off site. Work on-site can also be arranged with the project manager.

There may be required to travel to NCI Agency The Hague and other sites within NATO for completing these tasks. Travel arrangements will be the responsibility of the contractor and the expenses will be reimbursed in accordance with Article 5.5 of AAS Framework Contract and within the limits of the NCIA Travel Directive.

This work must be accomplished by **ONE** contractor.

The contractor will work under NCI Agency contract CO-115786-AAS. The contractor will work remotely accessing the laboratories at the NCI Agency as a member of the Command and Control Centre under the supervision of the JTS/FAST Product Owner or delegated staff.

9 QUALIFICATIONS

The consultancy support for this work requires a software tester with the following qualifications:

1. The candidate has relevant and recent experience in system and software testing (e.g. certification)
2. The candidate has relevant and recent experience in using testing tools (e.g. Zephyr) and methodologies (e.g. Agile).

3. The candidate has relevant and recent experience in continuous software integration and automated testing.
4. The candidate is able to speak and write fluent English since the work is conducted in English
5. The candidate has a NATO SECRET security clearance, provided by the national security organization valid at the time of submission of the bid covering the period of the requirement.
6. The candidate must have the nationality of one of the NATO nations.
7. The candidate has relevant and recent knowledge and usage of JTS and FAST.

Practical experience in the following areas is also desired:

1. The candidate has relevant and recent experience in supporting the NATO Joint Targeting Cycle (e.g. Targeteer)
2. The candidate has relevant and recent experience in verifying functional and non-functional requirements. (e.g. development and execution of test cases, test data, etc.).

Annex A

CERTIFICATE OF ACCEPTANCE

The following item(s) have been accepted for the purposes of this contract

Contract Reference Number	PO xxxxxxxx / Line #		
Client	NCI Agency		
Personnel	Name of contractor		
Deliverable	Sprint # of X. List of JIRA items		
Delivery Date	To be filled by contractor		
<table><tr><td>Contractor Name, Signature & Date</td><td>Resource Manager's Signature & Date</td></tr></table>		Contractor Name, Signature & Date	Resource Manager's Signature & Date
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